

TENNECO AUTOMOTIVE, leading manufacturer of automotive products is looking for qualified candidates to hold the following position at its Manufacturing plant in Reynosa Tamaulipas.

### MATERIALS MANAGER

#### Responsibilities

- Supports the plant manager as needed
- Plans, organizes, and monitors the receiving, storage and distribution of material received to ensure a smooth and consistent operation
- Manages and monitors the uploading of material into receiving area
- Oversees the movement of material from receiving to warehouse in efficient, effective and safe manner.
- Oversees the supplying of materials to production areas
- Resolve discrepancies with Accounting regarding invoices and reports
- Ensures receiving reports accurately report material received.
- Ensure proper materials storage for counting and inspection.
- Plans and coordinate work, trains and motivates materials employees
- Ensure proper communication with suppliers/customers & provide resolution to issues
- Oversees logistics function
- APICS certification a plus

#### Requirements:

- Bachelor degree
- Bilingual English/Spanish
- 3-5 years experience as materials manager (warehousing, receiving and inventory control) in Automotive industries
- Knowledge of MRP/ERP systems required
- Knowledge of SAP a plus
- Materials performance metrics including inventory, delivery, freight cost analysis
- ISO/TS900 knowledge
- Lean manufacturing knowledge including kanban
- Excellent communication and interpersonal skills
- Self motivated with an ability to work with minimum supervision
- Must be able to work under pressure
- Ability to work extended daily hours and weekends as required
- Proficient in use of computer software
- Ability to develop & implement systems & processes

### MATERIALS APQP PLANNER

#### Responsibilities

- Managing system activities to continually improve production planning and scheduling
- Attends all launch-related meetings. Assure material for new product launch team
- Maintains project times lines coordinating activities with members of cross-functional launch team
- Provides written communication to keep all team members informed on launch status for material
- Oversees other Materials function

#### Requirements:

- Bachelor degree in Engineering
- Bilingual English/Spanish
- 2-3 years experience as APQP in Automotive Industries
- PPAP, PFMEA Knowledge required
- Knowledge of MRP/ERP systems required
- Knowledge of SAP a plus
- Lean manufacturing knowledge
- Problem Solving skills
- Team leadership skills
- Self motivated with an ability to work with minimum supervision
- Must be able to work under pressure
- Excellent communication skills, both written and verbal

### SUPERVISOR DE PRODUCCIÓN

- Bilingue Ingles/español
- Profesionista-carrera de Ingeniería
- Experiencia mínima 5 años en producción
- Conocimientos de paquetes computacionales, balanceo de líneas
- Manufactura Esbelta
- Automotivado
- Facilidad de palabra
- Habilidad para trabajar bajo presión
- Liberazgo, habilidad de motivación

Please submit your resume to Candelario Lopez at fax (899) 925-06-86 or via e-mail to [clopez1@tenneco.com](mailto:clopez1@tenneco.com)



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